

BUFFALO CLUB SOCIAL HALL - HIRE CONDITIONS

The club is opening its spacious upstairs social hall to hire for a diversity of uses at hourly rates for new and current members and member organisations. The space is large with natural light and would suit a diversity of activities including meetings, workshops, private functions, classes and rehearsals.

Unfortunately the space is not wheelchair-accessible and is accessed via a stairwell at the front of the building, separate from the ground floor bar.

Queries/Bookings: E-mail Raymond Grenfell at raymondgrenfell@gmail.com

A current membership is required for hire. Access via freobuffclub.org at \$50 standard or \$30 concession.

1. Conditions of hire

1.1 Availability

The upstairs space is available to hire from 7am-10pm week days and 10am-12am weekends.

1.2 Access

A key for upstairs is to be retrieved from the manager downstairs on the day of use, the key must be returned to the bar manager that day. Any loss of the key or failure to return the key will incur a \$200 penalty.

1.3 Use of space

The space is available for a diverse use of activities, tables and chairs are provided for you use. If you need to bring in any other materials please advise the booker at the time of booking.

1.4 Noise and care of space

All loud noise must cease at 10pm, there currently can be no amplified noise/band performance or rehearsal. Acoustic rehearsal/performances are fine, as are poetry/film screenings etc. Other music event proposals can be presented for consideration. These are currently being assessed based on licensing, current infrastructure, and sound treatment. If in doubt check with the booker. Please take care to leave the space in a reasonable state for others.

2. Cost of hire

2.1 Community Use

The upstairs space is available for hire at \$30/hr or \$150/six hours (10am-4pm or 4pm-10pm weekdays / 6pm-12am on weekends) for community use i.e. classes, workshops, exhibitions, book launches, etc. These events can charge participants a fee or ticket, but should be non-exclusive. Accessible to community and members attendees, subject to the type of event and its capacity,

2.2 Private Function Use

The upstairs space is available for hire at \$100/hr or \$300/six hours (10am-4pm or 4pm-10pm weekdays / 6pm-12am on weekends) for private functions i.e. birthday parties, weddings, staff parties, etc. These events may be private and have exclusive use of the space. Private functions require a cleaning deposit of \$200.

2.3 Not-For Profit Community Use

The upstairs space is available to use by donation for community groups and individuals organising fundraisers and free public events. A suggested donation of \$30 is requested, so as to pay for the cleaning of the space. Events must be accessible to community and member attendees. Access should be free or fundraising for a community/social/environmental cause. Discuss your event with the booker to clarify.

